



City of Glendale Suite Reservation Form
Gila River Arena

Event/Date: Cold Play Concert, August 23, 2016 Requesting Department: City Manager's Office
Name: Jean Moreno Phone Number: 623-930-2973

Mark appropriate approved use of suite:

<input checked="" type="checkbox"/>	Conducting City Business
<input type="checkbox"/>	City Council City Business
<input type="checkbox"/>	Activities for youth and/or recognized, 501c3, non-profit, charitable organizations

Purpose/Explanation for use: The Phoenix Local Organizing Committee is responsible for the planning and execution of the 2017 NCAA Men's Final Four for our region. A portion of the activities and the games will be taking place in Glendale. Maintaining a strong relationship is critical to the overall success for our city and state. Hosting members of the LOC creates an opportunity to showcase our city and the arena venue so it is at the forefront as decisions are considered relative to ancillary events and activities. Jean Moreno will be hosting, she was already included on a separate form.


Number of Tickets Needed (maximum 26): 4

Attendees:

Name	Title	Company
Dawn Rogers + guest	President & CEO	Phoenix Local Organizing Committee
Kyle Hedstrom + guest	Director, External Relations	Phoenix Local Organizing Committee

If your department is hosting, a department representative must be present in the suite for the duration of the event.

Please fax all pages of this signed form to the Marketing Department at (623) 915-2696. Please retain a copy for your records.


Signature

8/23/16
Date


Requesting Department Head Signature


Marketing/Communications Signature


City Manager's Office Signature